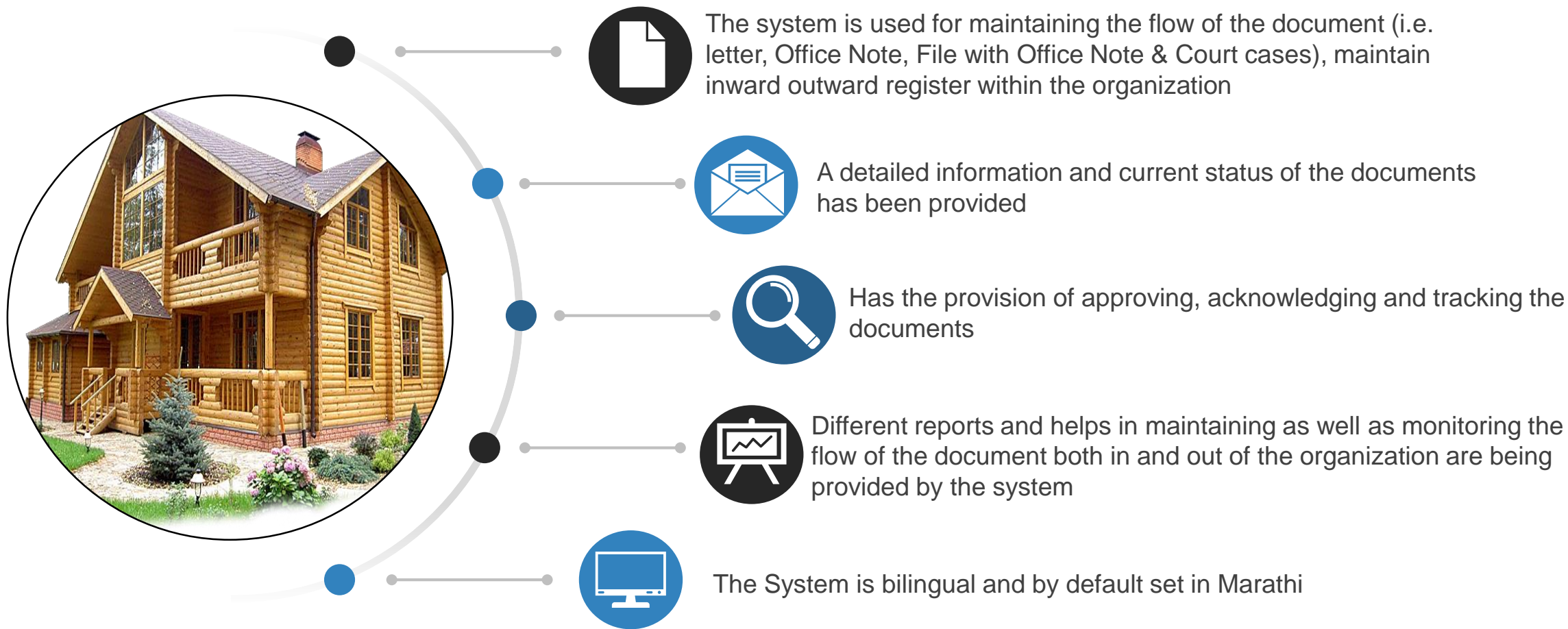




Maharashtra Housing and Area Development Authority Association with ESDS Software Solution Pvt. Ltd.

Letter Management, File Tracking & Legal Document
Management System on eNlight Cloud

Letter Management, File Tracking & Legal Document Management System for MHADA



Current challenges faced by MHADA



Time consuming work



Redundant and manual paper-based work



No monitoring mechanism



Documents getting misplaced



Scattered Files and documents



Difficult to track work progress in real time



Difficult to find or search particular work detail within the organization



Lack of reporting facility to get overall progress of the file



Difficulty in tracking of each file and letter



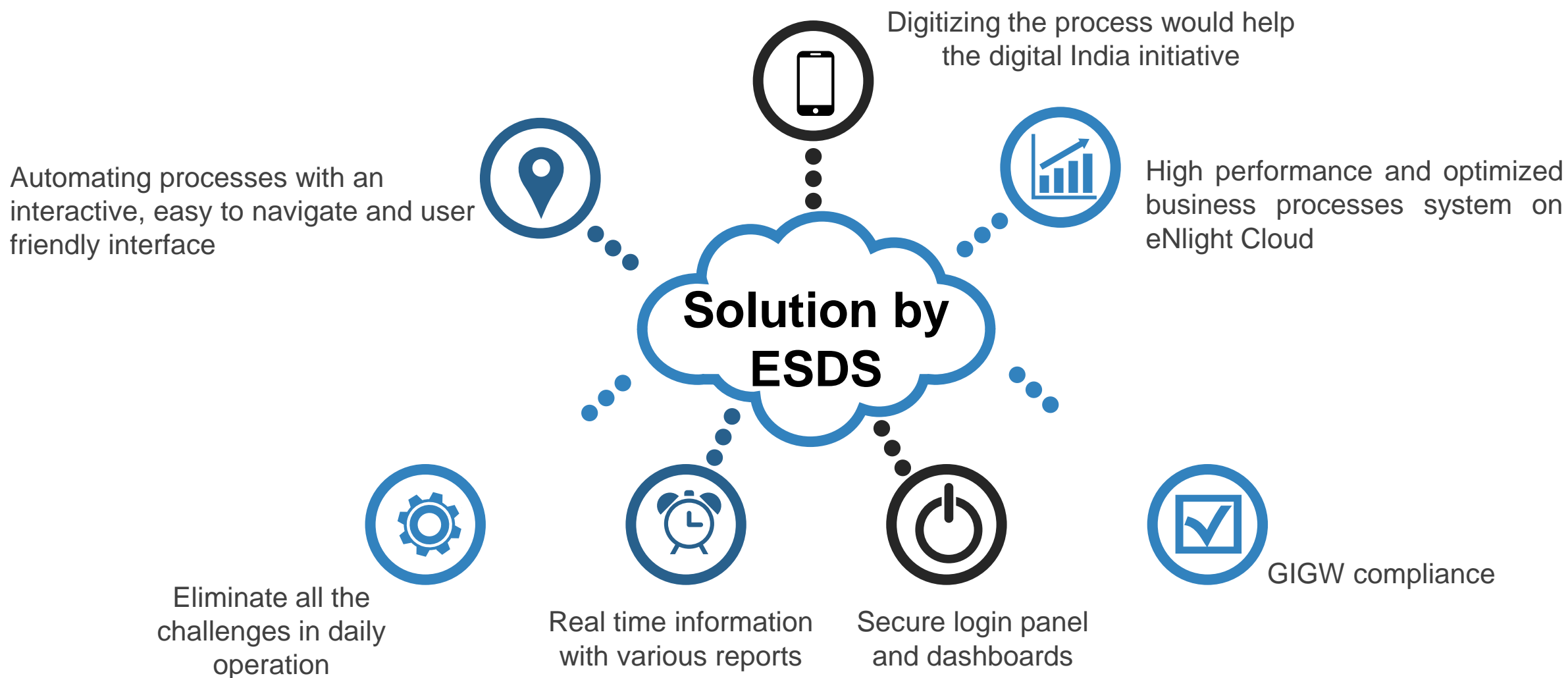
Day to day operation challenges



Historical search of data is not easy

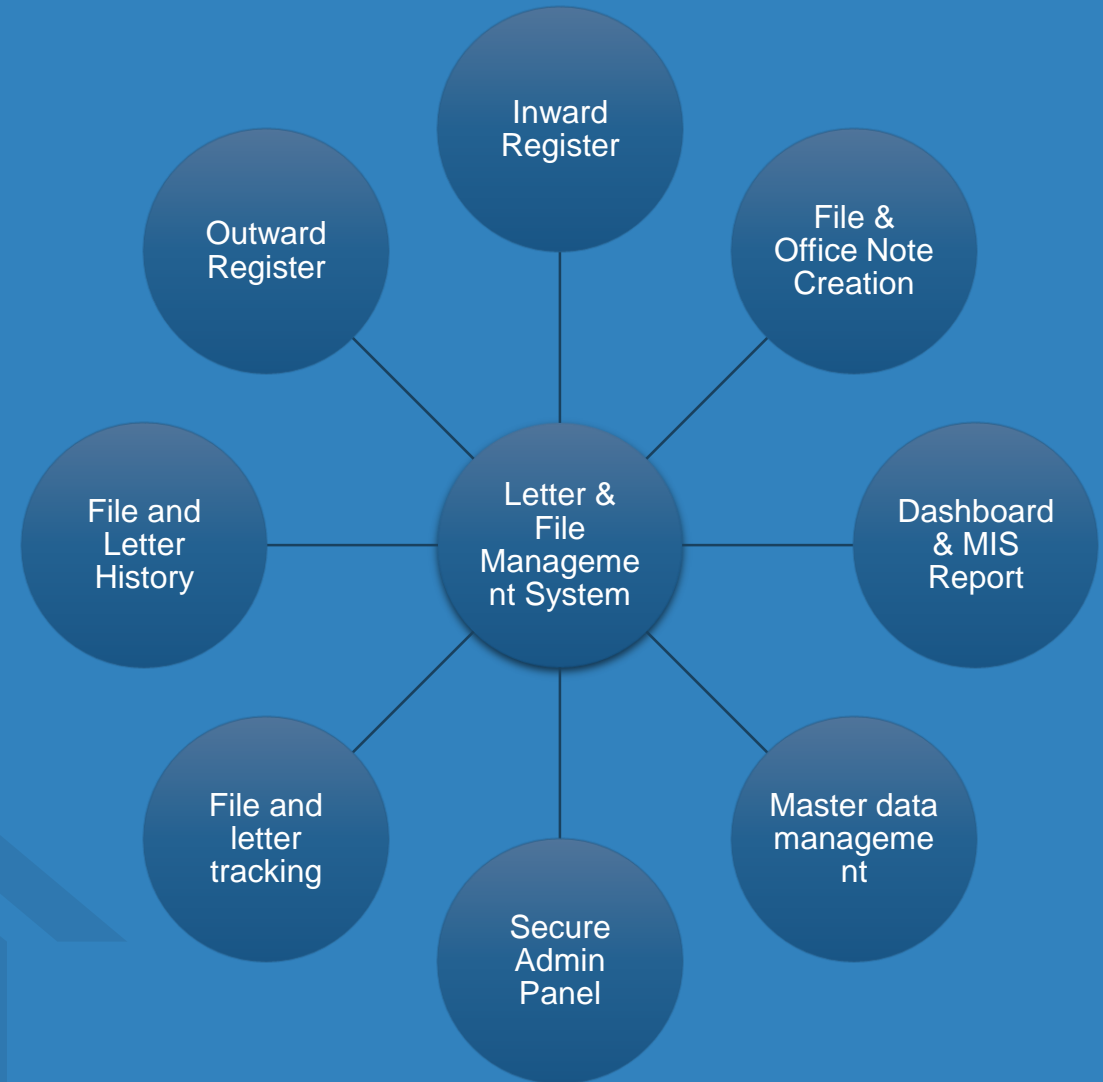


Solution by ESDS



System Features & Modules

- ✓ System User Management
- ✓ Inward - Outward Summary
- ✓ Barcode based tracking
- ✓ Court Case Calendar
- ✓ Comprehensive Search
- ✓ Audit log management



System Benefits to MHADA

- ✓ Centralize inward and outward letter management
- ✓ Online file creation, forwarding and closing
- ✓ MIS Report at a glance
- ✓ Digital keeping of records
- ✓ Case tracking and monitoring
- ✓ Historical data search by a click
- ✓ Notifications received by email and SMS
- ✓ Transparency in systems
- ✓ Unique system generated file number, inward and outward numbers
- ✓ Time saving and improved work efficiency
- ✓ Efficient letter and file tracking and monitoring made easy

Successfully implemented in 9 boards and authority of MHADA

1500+

System Users

200+

Departments

3500+

Daily Transactions

3+

Hours Saved Daily

Login Page



MAHARASHTRA HOUSING AND DEVELOPMENT AUTHORITY
महाराष्ट्र गृहनिर्माण व क्षेत्रविकास प्राधिकरण

English ▼



E-Tapal

➡ For Access

📁 Desk Officers / Officers Login

👤 Compiler Login

System User Dashboard



महाडा
MHADA

MAHARASHTRA HOUSING AND DEVELOPMENT AUTHORITY
महाराष्ट्र गृहनिर्माण व क्षेत्रविकास प्राधिकरण

English



E-Tapal

Dashboard Inward Outward Compiler Report File Office Note Court Case E-Meeting Visitor Password Help

↓ ↑ Inward - Outward Summary



Added Inward Tapal
-



Added Outward Tapal
-



Assign Inward Tapal
-



Finally Released Inward
-

File System Summary



Created File
4



Forwarded File
4



Received File
3



Closed File
-



Discarded File
-



Dormant File
-





Reopened File
-


Admin Panel Screen


Admin


MAIN NAVIGATION


 Dashboard


 Advocate Master


 Court Master


 Court Petition Master


 Court Concern Officer Master


 Department Master


 Designation master


 Financial Year Master


 Office Master


 Tapal Type Master

 Minister Master


 User Master





User Manual  admin


Dashboard 


Dashboard


 Advocate Master


View Details 


 Court Master


View Details 


 Court Petition Master


View Details 


 Concern Officer Master


View Details 


 Department Master


View Details 


 Designation Master


View Details 


 Financial Year Master


View Details 


 office Master

View Details 

 Tapal Type Master

View Details 

 User Master

View Details 

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