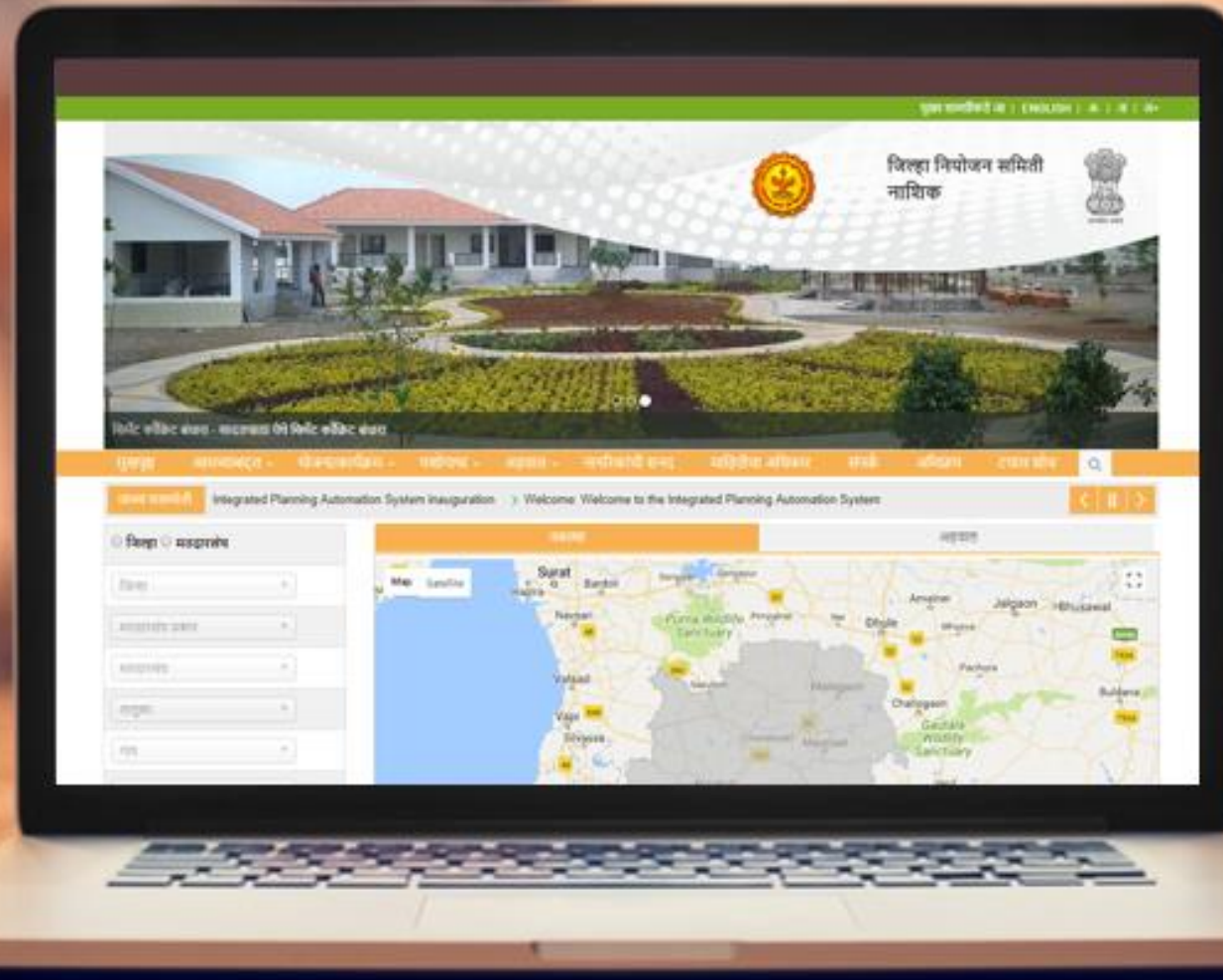


# The State Governments Go Paper-Less with iPAS



## CHALLENGE

- Managing Scattered Files & Misplaced Documents
- Track of Manual Fund Management without proper analysis
- System ensuring Appropriate Monitoring
- Timely Work Approvals to increase the productivity

*The State Government Goes Paper-Less with iPAS*

## STATISTICS

**300+** Officers (District Planning Officers), MLAs, Collectors etc. use the ERP system.

Around **15000+** letters and work proposals are successfully managed through the system.



## Approach to New System - iPAS

### iPAS Modules

Document Management System

Work Monitoring System

Fund Management System

GIS Based Monitoring



ESDS developed iPAS system that offers high performance business excellence, significantly reduce costs and optimize business processes for growth.

### FEATURES

- Real Time Dashboards
- Masters Data Management
- User Management & Security
- Graphical Report
- MIS Reports
- Admin Panel

*The iPAS website is revamped, developed & hosted by ESDS*

*Developed Mobile App for Implementing Agencies to track updates*

*Its a bilingual system with cross browser & cross platform compatibility.*

*System with structured and secured document life cycle.*

*Helps to track and monitor the work done by the implementing agencies.*

### Go paperless and Go Green:

As per study, on an average, a document is photocopied 19 times.

Paper files get doubled every 3.5 years and paper usage in an average office grows 22 percent a year and doubles every 3.3 years which keeps adding to the new filing cabinets and resources to manage these. A letter has to pass through 20+ different steps and approved, commented by different officers and entered in dozens of the registers before it is answered.

The average time to retrieve and file a paper document is 10 minutes.

Due to the large number of physical files, average search time for any document is 18 -20 min minutes and sometimes these files are never found.

More than 1.2 lakh files have been digitized  
in IPAS

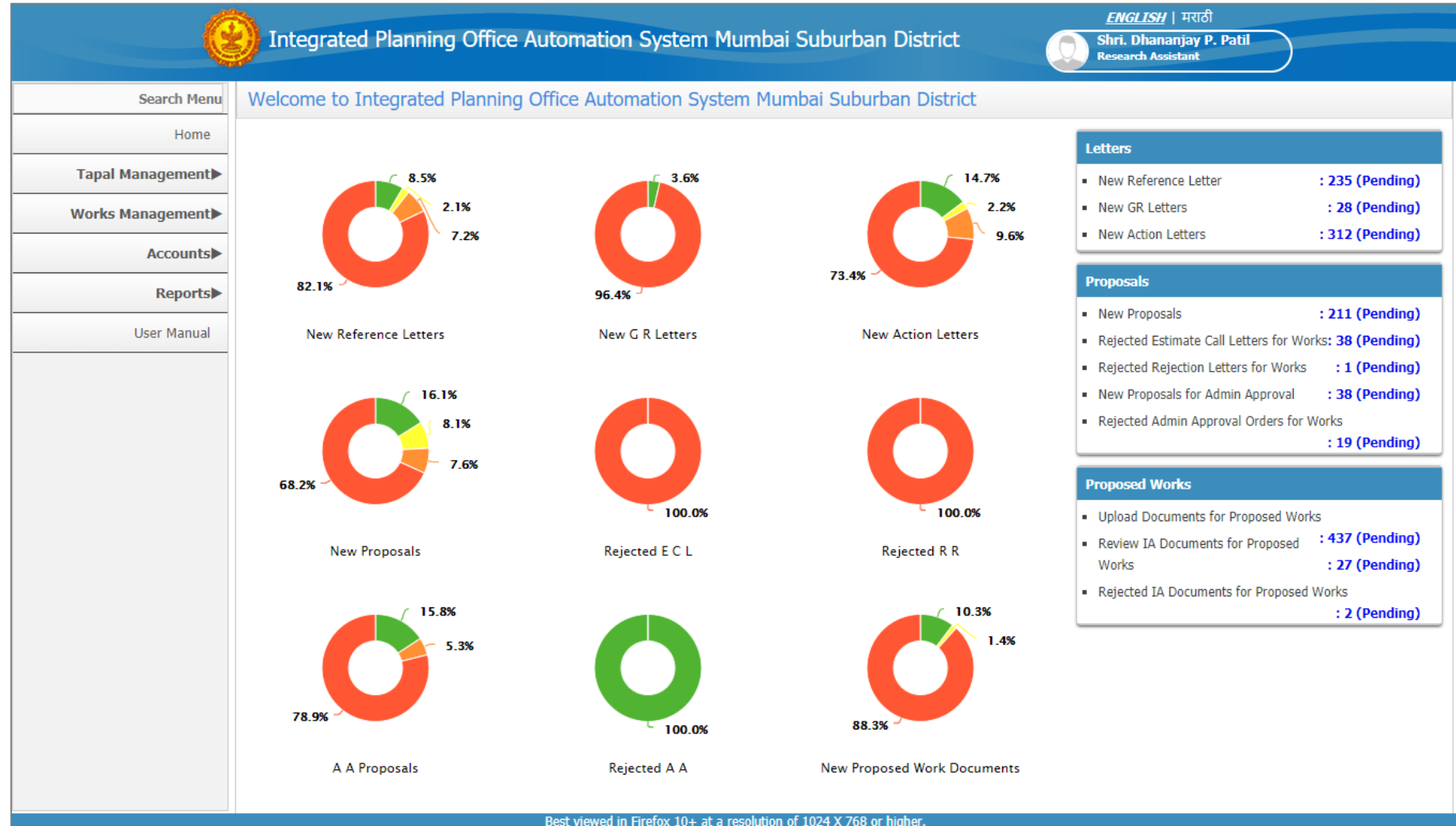
Response turnaround time for each letter has  
been reduced by 50%

More than 5000 works were sanctioned on IPAS  
during FY 2017 and 4720 were completed



# Work Flow Management Dashboard

## Pendency Dashboard for Letters, Proposals and Proposed Work



The pendency dashboard provides a quick review of the number of letters, proposals and proposed works pending at their desk.

The graphical representation of the work status is quite helpful to get the overall update on the pending work and accordingly act on it.



## Mobile Based iPAS



iPAS

esds  
enabling futurability

Mobile based IPAS system makes work monitoring more convenient by having Implementing agencies to record progress of the work with proofs like photographs having work details, geo-location of the work site, direction of the photograph etc.



**Mumbai Suburban District**

Shri. Prashant S. Bhamre  
ADPO

Outward No on Letter

Letter Type

To Date

Letter From

Assigned

Disabled

All

Implementing Agency

Other

### Scheme Wise Monitoring

Financial Year :  
2017-2018

Scheme Title :  
45150012 Capital Outlay On

Financial Year : 2017-2018

Sr No	Name of the Scheme with CRC Code	Financial aspects (Rs. In thousands)					Physical Aspects (No. of Works/ No. of Beneficiaries)							
		Total Budget Sanctioned	Spill over for old works	Scope for new works	Cost of New AA given	Grants Distributed to IA's	Expenditure reported by IAs	Works/ beneficiaries in Spill	New works/ No. of beneficiaries sanctioned.	Total works/ Beneficiaries for this financial year	works/ benefits completed during this current year	works on tender	works in progress	works not started
1	[45150012] Capital Outlay On Rural Development Programmes (ML ALADS)	746400	172143.247	111640.0	728904.588	497601.643	0	285	1371	1564	0	0	0	1
	All Scheme Total	746400	172143.247	111640.00	728904.588	497601.643	0	285	1371	1564	0	0	0	1

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# iPAS is the "Go Paper-Less" Revolution for the DPC

**From the Paper-Fuss**



**to Paper-Free**



» Document Journey Management

» Work Flow Management

» Fund Management and Monitoring

» GIS-Based Work Monitoring